

Requirements	Met	Not Met	Comments
<b>PERSONNEL</b>			
Clean, neat, untorn and appropriate clothing is worn			
Closed toe shoes with safety soles and in good repair are worn			
Good personal hygiene (including hair and body cleanliness) is practiced			
Fingernails are clean and trimmed Hair is neat and protected by covering			
Strict clothing and linen handling procedures are followed to avoid contamination			
Direct resident contact is avoided except in emergency situations			
Rubber gloves and protective covering are worn when handling and loading soiled linen			
Disposable gloves are worn when handling isolation supplies			
Injuries and suspected infections are reported immediately			
Personnel are oriented to infection control policies on hiring; this is documented			
Personnel attend department/facility-wide infection control inservices monthly			
Personnel are screened for infectious diseases on hiring and at further facility discretion			
Personnel are informed of potential dangers/toxicities of cleaning compounds			
Personnel, when informed of these potential dangers, follow safety procedures/precautions			
Personnel are aware of methods to handle supplies and disposal of globes/equipment			
<b>WASHING/FOLDING/CLEANING/STORAGE</b>			
Wash/rinse temperatures are maintained at a minimum of ____ ° F for regular linen			
Dryer temperatures are set at o F for linen and regular clothes			
<b>INFECTION CONTROL REVIEW</b>			
Clean linens are transported in covered containers and stored in covered areas			
Dirty linens are separated from clean ones at all times			
Soiled linens are kept in a covered barrel at all times			
Linen barrels are lined with plastic bags which cover the inside surface at all time			
Isolation linen is transported as outlined in the Infection Control			

Requirements	Met	Not Met	Comments
Manual			
Linen folding surfaces are cleaned with a detergent germicide solution			
All laundry appliances (washers/dryers,carts) are cleaned daily with detergent germicide solution			
Supplies for clothing/equipment cleaning approved by Infection Control Committee			
Equipment and supply problems are immediately reported to the administrator			