

Requirements	Met	Not Met	Comments
<b>Stakeholders:</b> President of the medical staff; Medical Director and Medical Staff Coordinator, if applicable; and medical staff credentials committee representatives			
<b>OBJECTIVES</b>			
<ul style="list-style-type: none"> <li>To learn about the process used to collect data relevant to appointment decisions, the process for granting and delineating privileges, and the structures that guide consistency of implementation (e.g., bylaw requirements)</li> <li>To evaluate the credentialing and privileging process for the medical staff and other physicians and licensed practitioners who are privileged through the medical staff process</li> </ul>			
The surveyor requests specific credential files of physicians and other licensed practitioners who are identified from tracers, from OR log, from the ICU and special procedures unit logs, etc. The type of files a surveyor requests are from high-risk specialties, non-physician specialties, non-physician licensed practitioners, moonlighters, hospitalists, practice outside the usual scope of specialty, and low volume specialties.			
<b>Topics – For Discussion in Detail</b>			
How your organization collects data used in making decisions on appointment, granting and delineating privileges			
Consistent implementation of the credentialing and privileging process for the medical staff and other licensed practitioners who are privileged through the medical staff process			
Processes for granting privileges and the delineation of privileges			
Whether physicians and other licensed practitioners practice within the limited scope of delineated privileges			
The link between peer review and focused monitoring to the credentialing and privileging process			
Potential concerns in the credentialing, privileging, and appointment process			
Education on antibiotic resistance and antibiotic stewardship (Note: surveyors will not review medical staff records related to antibiotic stewardship)			
<b>Medical Staff File Contents – see Medical Staff Credentialing Checklist</b>			