

Requirement	Met	Not Met	Comments
Credentialing Documents			
Completed application- no blanks			
Valid drivers license or Government issued proof of identity with picture?			
Current license with primary source verification			
Training documents with primary source verification			
Delineation of Privileges- site specific			
AMA Physician Profile			
AOIA for Osteopaths			
ABPM/ABFSS/ABPS for Podiatrist			
NPDB Review			
Board Certification – primary source verification <ul style="list-style-type: none"> ABA (Anesthesiologist) ABIM (Internal Medicine) ABO (Otolaryngology) ABCR (Colon/Rectal) ABPS (Plastic Surgeon) ABS (General) ABOS (Orthopedics) ABOP (Ophthalmology) ABP (Pediatric) ABPD (Pediatric Dentistry) ABPMR (Pain) ABMS (Urology) ABPN (Psychiatry & Neurology) 			
ECFMG Certification (applicable to graduates from foreign medical schools)			
CDS and primary source verification when required by state law			
DEA and primary source verification when required based upon delineation of privileges			
Competencies – if applicable Example: CLIA			
Peer Recommendations <ul style="list-style-type: none"> Medical/Clinical Knowledge Technical/Clinical Skills Interpersonal Skills Communication Skills Professionalism 			
BLS/ACLS/ PALS, etc. – as required by the organization’s bylaws			
OIG Query			
Evidence of Current Malpractice Insurance			
Curriculum Vitae, if required by the organization’s bylaws			
CMEs that align with area of expertise			

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FPPE documentation for provider, provider requesting new privileges, potential areas of concern identified by the medical staff			
OPPE documentation indicators appropriate to scope of practice			
Letter from Governing Body appointing/reappointing provider at least every three years			
Health files are in a separate file and maintained by Employee/Occupational Health - per organization policy <ul style="list-style-type: none"> • Two step PPD/QuantIFERON or Chest x-ray or Respiratory Assessment ▪ Hepatitis B Titer ▪ Hep B Vaccine /Attestation/Declination ▪ MMR Titers ▪ Varicella Titer ▪ Flu Vaccine 			