

Employee Name: _____

Role: _____

Date of Hire: _____

Transfer: _____

	Met	Not Met	
Job Description			
Verification of Education/Experience			
Health Screening Requirements <i>As defined by organization</i>			
Criminal Background Check			
Primary Source Verification- Hire <i>Licensure, registration, certification if required by law</i>			
Primary Source Verification – Renewal <i>Licensure, registration, certification if required by law</i>			
<i>Advanced ARRT – CT Techs NMTCB – Nuc Med Techs</i>			
Initial Orientation <i>Key orientation elements are assessed prior to providing care Relevant hospital-wide P&Ps Job duties/responsibilities including those related to safety, infection control and pain Cultural diversity and sensitivity Patient Rights and ethical aspects of care</i>			
Initial Competency Assessment			
Department Specific Orientation			
Department Specific Competencies			
Periodic Performance Evaluation			
Annual Competency Assessment			
Annual Mandatory Education			